

2021 Annual Fiscal Report

Reporting Year: 2019-2020

Final Submission

04/07/2021

Hartnell College
411 Central Avenue
Salinas, CA 93901

General Information

#	Question	Answer
1.	Confirm College Information	Confirmed
2.	District Name:	Hartnell Community College District
	Is the college a single college district?	Yes
2. Additional Information: If the college is a single college district, questions 21a, 21b, 22, 23 and 24 will "auto fill" from 18a, 18b, 4a, 6a, and 6d respectively.		
3.	a. Name of College Chief Business Officer (CBO)	Steven Crow
	b. Title of College CBO	Vice President of Administrative Services
	c. Phone number of College CBO	831-755-6914
	d. E-mail of College CBO	scrow@hartnell.edu
	e. Name of District CBO	Steven Crow
	f. Title of District CBO	Vice President of Administrative Services
	g. Phone number of District CBO	831-755-6914
	h. E-mail of District CBO	scrow@hartnell.edu

3. Additional Information:

The District CBO email address will be copied on the final report once it has been approved by the CEO.

DISTRICT DATA (including single college organizations) Revenue

(Source: Unrestricted General Fund, CCFS 311 Annual, Revenues, Expenditures, and Fund Balance)				
		FY 17/18	FY 18/19	FY 19/20
4.	a. Total Unrestricted General Fund Revenues (excluding account 8900)	\$ 45,940,945	\$ 53,409,950	\$ 56,878,400
	b. Other Unrestricted Financing Sources (Account 8900)	\$ 0	\$ 100,000	\$ 100,000
	i. Other Unrestricted Financing Sources (account 8900) is primarily comprised of (if applicable):			
	Year	Description	Amount	Sustainable/One-time
	FY 17/18		\$ 0	
	FY 17/18		\$ 0	
	FY 18/19	Follett Bookstore Comission	\$ 100,000	Sustainable
	FY 18/19		\$ 0	
	FY 19/20	Follett Bookstore Comission	\$ 100,000	Sustainable
	FY 19/20		\$ 0	

4. Additional Information:

ACCJC does not count other unrestricted financing sources as a regular and ongoing source of revenue, unless it is a sustainable annual revenue.

(Source: Unrestricted General Fund, CCFS 311 Annual, Revenues, Expenditures, and Fund Balance)			
	FY 17/18	FY 18/19	FY 19/20
5. a. Net (Adjusted) Unrestricted General Fund Beginning Balance	\$ 10,746,669	\$ 11,067,373	\$ 11,173,726
b. Net Unrestricted General Fund Ending Balance, including transfers in/out	\$ 11,067,373	\$ 11,173,726	\$ 14,179,920

5. Additional Information:

- a. Use adjusted beginning fund balance from CCFS 311 Annual.
- b. This amount is the amount reported on the CCFS 311 report after transfers in/out

Expenditures/Transfers (General Fund Expenditures/Operating Expenditures)

(Source: Unrestricted General Fund, CCFS 311 Annual, Revenues, Expenditures, and Fund Balance)			
	FY 17/18	FY 18/19	FY 19/20
6. a. Total Unrestricted General Fund Expenditures (including account 7000)	\$ 45,620,241	\$ 53,403,597	\$ 53,972,206
b. Total Unrestricted General Fund Salaries and Benefits (accounts 1000, 2000, 3000)	\$ 38,848,307	\$ 44,354,911	\$ 45,119,330
c. Other Unrestricted General Fund Outgo (6a - 6b)	\$ 6,771,934	\$ 9,048,686	\$ 8,852,876
d. Unrestricted General Fund Ending Balance	\$ 11,067,373	\$ 11,173,726	\$ 14,179,920
e. If the report year closed with an Unrestricted General Fund deficit, does the district anticipate to close 2020-21 with a deficit?			No
i. If yes, what is the estimated unrestricted deficit?			

6. Additional Information:

- d. 6.d. same as 5.b., which includes transfers in/out

Liabilities

	FY 17/18	FY 18/19	FY 19/20
7. Did the District borrow funds for cash flow purposes?	No	No	No

Total Borrowing/Total Debt – Unrestricted General Fund			
	FY 17/18	FY 18/19	FY 19/20
8. a. Short-Term Borrowing (TRANS, etc)	\$ 0	\$ 0	\$ 0
b. Long Term Borrowing (COPs, Capital Leases, other long-term borrowing):	\$ 0	\$ 0	\$ 0

8. Additional Information:

- a. list total short-term Unrestricted General Fund Borrowing/Debt
- b. list total long-term Unrestricted General Fund Borrowing/Debt (not G.O. Bonds)

	FY 17/18	FY 18/19	FY 19/20
9. a. Did the district issue long-term debt instruments or other new borrowing (not G.O. bonds) during the fiscal year noted?	No	No	No
b. What type(s)			
c. Total amount	\$ 0	\$ 0	\$ 0

	FY 17/18	FY 18/19	FY 19/20
10. Debt Service Payments (Unrestricted General Fund)	\$ 0	\$ 0	\$ 0

10. Additional Information:

This amount also includes transfers made from the Unrestricted General Fund to any other fund for the purposes of debt service payments.

Other Post Employment Benefits

(Source: Most recent GASB 74/75 OPEB Actuarial Report)		FY 19/20
11. a.	Total OPEB Liability (TOL) for OPEB	\$ 6,313,540
b.	Net OPEB Liability (NOL) for OPEB	\$ 1,017,690
c.	Funded Ratio [Fiduciary Net Position (FNP/TOL)]	84 %
d.	NOL as Percentage of OPEB Payroll	3 %
e.	Service Cost (SC)	\$ 552,176
f.	Amount of Contribution to Annual Service Cost, plus any additional funding of the Net OPEB Liability	\$ 226,061

11. Additional Information:

Annual contribution to the Service Cost is generally the pay-as-you-go cost paid by the unrestricted general fund. Any contribution to the NOL is generally above that amount, and is paid into an Irrevocable Trust during the fiscal year. Please list both amounts here. Note this does not include any change in value or investment earnings of the trust.

12. Date of most recent GASB 74/75 OPEB Actuarial Report – use valuation date (mm/dd/yyyy)

a. Has an irrevocable trust been established for OPEB liabilities?

	FY 17/18	FY 18/19	FY 19/20	
13. b.	Amount deposited into Irrevocable OPEB Reserve/Trust	\$ 0	\$ 0	\$ 0
c.	Amount deposited into non-irrevocable Reserve specifically for OPEB	\$ 0	\$ 0	\$ 0
d.	OPEB Irrevocable Trust Balance as of fiscal year end	\$ 4,994,763	\$ 5,300,996	\$ 5,485,905

e. Has the district utilized OPEB or other special retiree benefit funds to help balance the general fund budget in 2019/20?

13. Additional Information:

b. Add amounts deposited during the fiscal year. These amounts are usually included in the District's Annual Audit.

e. If "yes", that description and amount should be reported in 4.b.i. for FY 19/20

Cash Position

	FY 17/18	FY 18/19	FY 19/20	
14.	Cash Balance at June 30 from Annual CCFS-311 Report (Combined General Fund Balance Sheet Total – Unrestricted and Restricted-accounts 9100 through 9115)	\$ 16,396,281	\$ 16,084,100	\$ 16,251,996

Does the district prepare cash flow projections during the year?

15. b. Does the district anticipate significant cash flow issues during 2020-21?

15. Additional Information:

b. Significant cash flow issues are defined as needing additional cash equal to or exceeding 15% of unrestricted general fund revenues

Annual Audit Information

16.	Date annual audit report for fiscal year was electronically submitted to accjc.org , along with the institution's response to any audit exceptions (mm/dd/yyyy)	03/15/2021
<p>NOTE: Audited financial statements are due to the ACCJC no later than April 9, 2021. A multi-college district may submit a single district audit report on behalf of all the colleges in the district.</p>		

	FY 17/18	FY 18/19	FY 19/20
a. List the number of audit findings for each year (enter 0 if none):	0	1	0

b. From Summary of Auditors Results (Annual Audit) for 2019-20 (this is usually a single page at the beginning of the Findings and Questioned Costs section):

Financial Statements

i. Type of auditor's report issued	Unmodified
ii. Internal Control Material Weaknesses identified	No
iii. Internal Control Significant Deficiencies identified	No

Federal Awards

17.	i. Type of auditor's report issued on compliance	Unmodified
	ii. Internal Control Material Weaknesses identified	No
	iii. Internal Control Significant Deficiencies identified	No
	iv. Qualified as low-risk auditee	Yes

State Awards

i. Type of auditor's report issued on compliance	Unmodified
If qualified, how many state programs were qualified	0
ii. Internal Control Material Weaknesses identified	No
iii. Internal Control Significant Deficiencies identified	No

Other District Information

		FY 17/18	FY 18/19	FY 19/20
18.	a. Final Adopted Budget – budgeted Full Time Equivalent Students (FTES) (Annual Target)	7,437	7,359	7,516
	b. Actual Full Time Equivalent Students (FTES) from Annual COFS 320	7,359	7,338	7,592

18. Additional Information:

- a. Resident FTES only.
- b. Report resident FTES only. Please use actual FTES, not hold harmless FTES.

	FY 17/18	FY 18/19	FY 19/20
19. Number of FTES shifted into the fiscal year, or out of the fiscal year	145	-72	-73

19. Additional Information:

d. If the District shifted both in and out of a fiscal year, report the net (positive or negative). A negative number may be entered. For FTES shifted into a given year, that same amount should be subtracted from the corresponding report year.

a. During the reporting period, did the district settle any contracts with employee bargaining units?	Yes
b. Did any negotiations remain open?	Yes
c. Describe significant impacts of settlements. If any negotiations remain open over one year, describe length of negotiations, and issues	

Salary increases listed as follows: 5% for 2019-20, 2% for 2020-21, and 1% for 2021-22 for all employee groups.

College Data

NOTE: For a single college district the information is the same that was entered into the District section of the report.

	FY 17/18	FY 18/19	FY 19/20
21. a. Final Adopted Budget – budgeted Full Time Equivalent Students (FTES) (Annual Target)	7,437	7,359	7,516
b. Actual Full Time Equivalent Students (FTES) from Annual CCFS 320	7,359	7,338	7,592
c. Is the college experiencing enrollment decline in the current (2020-21) year?			Yes
i. If yes, what is the estimated FTES decline?			400

21. Additional Information:

Report resident FTES only.

	FY 17/18	FY 18/19	FY 19/20
22. Final Unrestricted General Fund allocation from the District (for Single College Districts, use the number in 4a.)	\$ 45,940,945	\$ 53,409,950	\$ 56,878,400

	FY 17/18	FY 18/19	FY 19/20
23. Final Unrestricted General Fund Expenditures (for Single College Districts, use the number in 6a.)	\$ 45,620,241	\$ 53,403,597	\$ 53,972,206

23. Additional Information:

	FY 17/18	FY 18/19	FY 19/20
24. Final Unrestricted General Fund Ending Balance (for Single College Districts, use the number in 6d.)	\$ 11,067,373	\$ 11,173,726	\$ 14,179,920

	FY 17/18	FY 18/19	FY 19/20
25. What percentage of the Unrestricted General Fund prior year Ending Balance did the District permit the College to carry forward into the next year's budget?	0%	0%	0%

	Cohort Year 2014	Cohort Year 2015	Cohort Year 2016
26. USDE official cohort Student Loan Default Rate (FSLD) (3 year rate)	25%	25%	19%

District and College Data

27.	a. Were there any executive or senior administration leadership changes at the College or District during the fiscal year, including June 30? List for the District and for the College.	Yes
	b. Please describe the leadership change(s)	<p>Superintendent/President: Dr. Lewallen retired in September 2019. Dr. Hsieh served in this role through June 2020. Dr. Jalomo, VP of Student Affairs, served as interim until Dr. Rodriguez was hired in July 2020. He is the current Interim Superintendent/President as of the date of this report.</p> <p>VP of Academic Affairs: Dr. Lolland left the District in August 2019. Dr. Kildal served as interim through November 2019. Dr. Wilkinson was hired in December 2019 and she is the current VP as of the date of this report.</p> <p>VP of Administrative Services (CBO): Mr. Munoz served as interim through December 2019. Mrs. Wilczewski was hired in January 2020 and she left the District in September 2020. Mr. Munoz served as interim again through January 2021. Dr. Steven Crow was hired in January 2021 and is the current CBO as of the date of this report.</p> <p>VP of Human Resources: Mrs. Pyer retired from the District in December 2019. Mr. Engeldinger was hired in February 2020 as is the current VP as of the date of this report.</p>
	c. How many executive or senior administration positions have been replaced with an interim, or remain vacant?	1

27. Additional Information:
Senior administrative leadership generally includes the Chief Executive Officer (CEO) of the college/district and any administrators who report to that position and/or sit on the CEO's cabinet or executive committee. 'Senior executive leadership' always includes the chief business official, chief financial officer of the college/district.

The data included in this report are certified as a complete and accurate representation of the reporting college.